

California Collegiate, Inc. Board Meeting Minutes
October 20, 2015
6:30pm
3731 Stocker St., Suite 201, Los Angeles, CA 90008
Teleconference Location: 3343 Division Street, Los Angeles, CA 90065
Regular Meeting

Note: Board meeting minutes are approved at the following month's meeting. Posting of minutes is done prior to the approval of the meeting minutes and is considered in DRAFT form until after the next month's meeting.

Notice for this meeting was posted online and at California Collegiate, Inc. corporate office (2139 Clinton St., Los Angeles, CA 90026).

Board Members Present: Liz Resnick (LR), Drew Pauly (DP), Veronica Flores (VF), Clayton Rosa (CR, teleconference), Pushkar Ghosh Choudhuri (PGC), Sue Andres-Brown (SAB)

Board Members Absent: Scott Cooper, Jackie Baker, Reuben Ayala

Guests: none

Meeting was convened at 6:01pm by VF.

Roll Call (6:31pm)

- VF calls the meeting to order and gives roll call; present: LR, DP, VF, CR, SAB
- 5 of 9 members present. Quorum established.

School Leader Report (6:33pm)

- SAB presents; see School Management Report for details
- Broad plan for charter expansion has pros and cons for us—potential additional funding support from those in favor, but also tougher/more intense political environment for charters
- Several potential facilities have been identified; Sue, Jackie, and Mike Ronan will tour on 11/4.
- SAB recommends all committees take 5 minutes at their next meeting to review Brown Act compliance
- Discussion of strategy for maintaining relationships with families who have completed Intent-to-Enroll forms: keep Dario on a few hours a week to make phone calls vs. using board members/volunteers, need to organize quarterly family events, possibility of using texting as a supplement to stay in touch
- Discussion of BES Action Planning Retreat, which will be led by Sue Walsh on Saturday, 1/9. Share suggestions for agenda items ASAP.
- PGC arrives at 6:45pm

Academic Achievement Committee Report (7:10pm)

- 67 Intent-to-Enroll forms now completed, 11 by our new Parent Ambassador

Finance Committee Report (7:12pm)

- Review of expenses and cash flow to date; we currently have about 2 months of cash in the bank
- Reviewed contract from ExED and discussed pros and cons of using other back-office providers considered.
- Vote to approve ExED contract: LR, DP, PGC, VF, CR. All in favor, no abstentions.
- PGC recommends we have Carl Cade provide a charter finance training for the board; will try to schedule for November

Development Committee Report (7:22pm)

- LR would like to have all board commitment forms (combined give/get) completed before the next board meeting, along with initial donations so that we can accurately state that we are a 100% giving board. She emphasized that in asking for donations now, it is more important to get people in the door and build a donor base than to get large gifts.
- Discussion of grant strategies; SAB will reach out to other charter leaders for advice on who to approach
- Review of fundraising one-sheet; requested modifications to more fully describe the school's program, add data on surrounding schools' performance, and more clearly highlight the school at a glance.

Governance Committee Report (8:02pm)

- Discussion of onboarding process for CR and DP; DP recommended in-person orientation and creation of physical handbook of materials. Suggested that some training needs could be incorporated into January retreat.
- Board expansion needs identified as finance and possibly marketing/advertising; LR and DP working on leads. Goal to add by January 9 retreat.
- DP will be joining the Governance and Development committees; CR will continue as a member of the Academic Achievement committee and will determine his second committee assignment at orientation

Facilities Taskforce Report (8:12pm)

- Discussion of the constraints of our facilities search and potential cash flow issues to be aware of.

Adjourned at 8:15pm.

Minutes recorded by Sue Andres-Brown.